

# **IQAC MEETINGS PROCEEDINGS AND ACTION TAKEN REPORT**

**2023-24**

**SATYA RANJAN COLLEGE, KALAIN**



## Notice

A meeting of the IQAC will be held on 22<sup>nd</sup> February, 2024 at 2.30pm in the principal room to discuss the action-plan for the following agenda-

All the esteemed members are requested to attend the meeting.

Agenda:

1. NAAC Review meeting
2. Misc

B. G. G. G.  
17/1/24  
PRINCIPAL  
Satya Ranjan College  
Kalain: Cachar: Assam

### **Proceedings and Resolutions of the IQAC Meeting held on 22/02/2024**

The meeting of the IQAC Cell was held on 22<sup>nd</sup> february at 2.30 pm in the principal's room of the college having the following faculty members-

Dr.BijitGoawami,. Principal of the College

Mr. Dipankar Das. Coordinator, IQAC

Mrs.Shipa Chpudhury

Dr.Abul Khair Choudhury

Dr. Hussain Ahmed

Mr. Mujibur Rahaman

Dr.Purnima Das

Dr.Happy Khan

At the outset, the principal of the college congratuate Coordinator of IQAC and other staff for successful completion of NAAC Peer team visit 2024. After that, the co-ordinator has informed the members about the valuable suggestions received from NAAC peer team members and discussed about the errors or mistakes which they have done during the NAAC Process.

In the meeting, the following action-plans were adopted at the initiative of IQAC and the Principal of the College expressed their views for rectifications of any mistakes for betterment of the college. The following resolutions were unanimously resolved: -

- 1) Resolved that every cell and committees of the college should conduct more extension activities inside and outside the campus.
- 2) Resolved that every program should have documentary evidence in a clear way.
- 3) Resolved that there should be IQAC meeting after every 2 or 3 months for proper functioning of college.

At last, the meeting came to an end with vote of thanks by the Principal of the college who is the head as well as the chairman of IQAC.

*B. Goawami*  
22/2/24  
**PRINCIPAL**  
**Satya Ranjan College**  
Kalaini, Cachari, Assam

## Notice

It is hereby informed to all the members of the IQAC, Satya Ranjan College, Kalain that a meeting of the core committee will be held on 26th September, 2024 at 12.30 pm in the principal's room to discuss various action. All the esteemed members are requested to attend the meeting.

### Agenda:

- 1) Discussion on students' Seminars, Workshops and lecture Programs
- 2) Discussion on conducting plantation program
- 3) Celebration of Fresher's welcome and Saradiya Utsav

B. G. G. G.  
26/9/24  
PRINCIPAL  
Satya Ranjan College  
Kalain, Cachar, Assam

### **Proceedings and Resolutions of the IQAC Meeting held on 24/09/2024**

In the meeting, at the very outset IQAC Coordinator narrated the necessity of conducting seminars, workshops and lecture program, how to celebrate fresher's welcome etc.

Accordingly, the following resolutions were unanimously adopted: -

- 1) Resolved that the different departments be requested to organize Seminars, Workshops, Lecture Programs and other co-curricular activities regularly.
- 2) It is also resolved that IQAC should take the initiative to conduct plantation program to save the environment and keep the campus green.
- 3) All teaching and non-teaching staff will actively participate to organize a cultural program of Saradiyo Utsav and Fresher's welcome on 05/10/2024. The principal has handed over the charge of the program to Mr. Probir Das, Assistant Professor, Department of Bengali and to Mr. Imdadur Rehaman Laskar, Assistant Professor, Department of Bengali with the help of the other faculties of the college.

*J.B. G...*  
24/9/24  
PRINCIPAL  
Satya Ranjan College  
Kalaik: Cachar: Assam